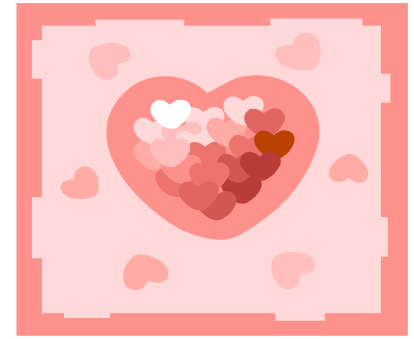


Board of Directors

February 3, 2010

Meeting Minutes



Present	Becky Bartmess, President
	Brenda Blickenstaff, Vice President
	Marty Guerra, Secretary
	Gary Raso, Treasurer
	John Cordova, Sr. Past President
	Joel Thompson, Board Member
	Leon Harwood, Board Member
	Wayne Hunter, Board Member
	Julia Vean, Board Member
	Beth Thatcher, Board Member
	Maria Reyes, Board Member
	Mike Atlas-Acuña, Executive Director
	Jeff Dunn, Children's & Family Services

Absent	Cindy Mihelich, Board Member Norman Richards, Managed Information Systems
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Meeting called to order by President Becky Bartmess. Quorum established.

Proxy Voters

- Cindy Mihelich gave her proxy vote to Brenda Blickenstaff

Welcome Guests

- Francis Acosta who has been with Colorado Bluesky for 21 years is retiring. She has been working at BASS in the senior program and has made great strides with the consumers. Francis will be greatly missed by both staff and consumers.

Action Items

- **Approval of Minutes from the January 6, 2010 board meeting.**

Financials

- The CBE Financial Report for December 2009 was presented by Karen Caldwell.
 - ❖ **Approval of the December 2009 CBE Financial Report**
 - ❖ **Approval of the December 2009 Executive Director Expense Report**

Executive Directors Report

TCM Update

- Mike noted that the TCM challenges are going really well. Jan has made has increased the TCM billable contacts by setting goals for all herself and all her staff. This past month had a different difficulty in that the BUS was inoperable for almost two weeks. The BUS is the online system in which we enter all contacts and consumer information. In having that system down for such a long amount of time really through staff for a loop. Other than that things are going well.
- Jeff has also increase his billable contacts by setting goals for himself and all of his staff. Jeff also has his secretary completing TCM activities. Jeff noted that the Infant/Toddler Center was able to bill 74.6% for January.

State Budget

- Mike reported that the JBC has balanced the budget without the 2.5% cut to the general fund. FSSP and State services have not been affected by any cuts. However; the March forecast is coming up and we may be on the hit list again. It will all depend on how the forecast looks. We are still expecting a 2% cut for fiscal year 2010/2011. Mike noted that all CCB's did all the lobbying that they could to make sure we would be safe. Mike called Senator Tapia and spoke with him personally to let him know where we stand.

3 Year Plan

- Mike noted that we have been continuing to update the 3 year plan but that we had to reschedule the last updating meeting. We need to push back the updating process to be able to complete the tasks that are basic survival needs for the agency. We will be getting that updated and out to the board for review as soon as we can.

Transparency

- There was an article in a Boulder paper regarding how CCB's are not being transparent. The article stems from some family and advocates that are not happy with how some CCB's are being ran. Mike noted that we have taken several precautions in working with Alliance. All our audits have been posted on the Alliance website as well as our own website. The biggest issue seems to be CEO salaries. Mike had thought that Channel 9 News would want to interview us in regards to the issues that are on the table, so he contacted Becky to prepare her with our information. Becky reviewed all of our stats and numbers so that she would be ready when she received a call. However; Channel 9 never called us! Becky did learn that our administrative budget is 5% of our whole budget and that Mike's salary is .00423% of our budget. Becky was ready to be able to show that all CCB's don't take advantage of the system.

Branching Out

- Mike noted that we are looking into possibly branching out with our services. We are thinking about becoming a child placement agency and working with the EBD waiver. The EBD waiver provides services for the elderly populations.

BASS

- Terri noted that BASS is currently serving 55 comprehensive individuals, 61 Medicaid individuals, 4 State individuals, and one private pay individual.
- BASS did have one individual that was hospitalized.
- Terri gave a housing update letting us know that all vouchers are filled and that everything is running smoothly.
- Job development is doing well they meet their quota and made 12 placements.
- Terri noted that she did have on consumer that was retiring. This will be his second retirement. Once he gets settled into retirement he gets bored and wants to find another job.
- Terri stated that with Francis leaving that we will be hiring another employee to take that position.
- She has one staff out on FMLA
- BASS is currently running a valentines fundraiser. You get a Valentine Balloon Bouquet for \$10.00. They can be delivered to anywhere in Pueblo. Terri will be emailing out the flyer to the board members for more information.
- BASS will also be hosting a breakfast fundraiser at Applebees. The BASS staff will do all the serving and bussing while the Applebees staff will do the cooking. Breakfast will be served from 8AM-10AM and will cost \$7.00. All proceeds will go to the BASS consumers. Terri will email out information on this event as well. You may purchase tickets from Terri.

Case Management

- Jan noted that she has had two staff resignations, both employees were long term employees. One was Katherine Medina-Sanchez who accepted a position as a counselor at Spanish Peaks. The second employee was Chad Fear who has accepted a position with the Division as a surveyor.
- We have hired Kala Coulson who has experience with the developmentally disabled through Imagine in Denver. We will be placing an ad in the paper to fill the other position.
- Jan reviewed the case management waiting list summary. Please see attached.
- Jan also reviewed the RFP placement data. Please see attached.
- Currently the state will not allow us to fill any vacant resources since they will be using them for placements for the Grand Junction Regional center closing. However, you can request to use a resource for an emergency placement. Jan has been able to use several resources lately. One we were able to secure was a trade that was due to the Resource Exchange.
- Jan updated us on two of those placements. One was used for an 18 year old male who has been in the Children's Hospital in Denver for the last two years. He was hit by a car on HWY 50 two years ago. Stephanie Garcia from the ARC is now his guardian and Jan will be sending a team up to Denver to ensure that we have proper placement for him. This team will include the physician from the regional center, Caroline Rosales, and Sharon Barela. This is a great example of how our CCB has a wonderful relationship with the agencies in our community. The second placement will be for the individual who was found barely alive in the back of a vehicle. This is an older gentleman who has Down's syndrome. He was in such bad shape when he was found that he has been in the hospital since November. We will serve him once he is well enough to be released.

Infant/Toddler Center

- Jeff reviewed an article about People First Language by Katherine Snow. Please see attached. He noted that she is a very powerful speaker and excels in perpetuating the right message.
- Jeff reviewed the Infant/Toddler Center statistics. Please see attached.
- Jeff noted that they sent out the needs assessment to be able to determine who is most in need and allocate the resources accordingly. He noted that he will continue to keep us updated as this is a long process to complete.

CBE Residential

- Caroline noted that currently they have 41 consumers in services.
- They have recently completed the IRSS survey and returned that to Mike.
- Caroline, Lisa and Karen have completed the CHAFA reporting that is due yearly.
- Caroline reported that the consumers have had no critical incident reports this past month, but they did have one scheduled hospitalization due to surgery.
- All other aspects are running status quo with no issues. Caroline did note that they had one resignation from direct care today.

Foundation/Grants

- Mike gave a brief update that we have found two areas that we could use a grant for. One being a consumer safety class that we have held in the past. This has been funded by a grant from the ARC. The second area that we identified is our in-service training department. We need to update some of our materials. Mike noted that we have a staff member who will be writing these grants.
- Jan Williams asked about the Kaiser Permanente grant that the Infant/Toddler Center received. She wanted to know what that money gets used for and if came from her contact. Jeff noted that the money is used to help cover costs that families incur that Medicaid will not cover. A few of those things are: transportation costs to and from medical facilities, therapeutic supplies, and educational training for the parents.

Compliance

- The next compliance meeting will be on April 7, 2010.

Employee Appreciation Committee

- Marty noted that at our last meeting we reviewed the Stocking Exchange activity. It was a big success and keeps getting bigger and bigger. This event was held at BASS this year and the facility worked out great. We will be hosting this event at the Infant/Toddler Center next year.
- Our upcoming events are:
 - Valentine's Day Cookie Sale – We will make all the cookies on February 10, 2010 and deliver to staff on February 11, 2010.
 - St. Patrick's Day Lunch – On March 17, 2010 we will be selling box lunches for \$6.00. You get a Ruben sandwich, chips and a cookie.
- Our next employee appreciation committee meeting will be on February 9, 2010.

Personal Committee

- Pat Morales will be sending out reminders before the next personal meeting.
- Sandra noted that we are preparing to get the In-Service Day committee back together to plan the 2010 In-Service Day. There will be more information to follow in the upcoming months.

Kathy McConnell

- Mike noted that Kathy McConnell is in attendance of the board meeting today. She has been receiving services from Colorado Bluesky for 13 years. We are hoping that Kathy enjoyed her time at the board meeting so that she will become a board member.

Thank You Letter

- Karen sent a Thank you letter to the Lamb foundation for the grant that we received. Please see attached.

DD Day at the Capital

- Mike noted that DD Day at the Capital will be held on February 17, 2010. This is a very fun event and if anyone would like to attend please let us know. We do take up the vans and spend the day. Please let Mariah know ASAP if you would like to attend.

Public Issues

- None

Motion to Adjourn

Motions Presented to the Board of Directors

Motion to Approve Minutes of the January 6, 210 Board Meeting	
Action by:	Wayne Hunter
Seconded by:	Joel Thompson
Passed:	Unanimously Approved

Motion to Approve the December 2009 Financials as presented by Karen Caldwell	
Action by:	Brenda Blickenstaff
Seconded by:	Joel thompson
Passed:	Unanimously Approved

Motion to Approve the Executive Directors Expense Report as Presented by Karen Caldwell	
Action by:	Brenda Blickenstaff
Seconded by:	Gary Raso
Passed:	Unanimously Approved

Motion to adjourn meeting	
Action by:	Marty Guerra
Seconded by:	Brenda Blickenstaff
Passed:	Unanimously Approved

Submitted by: _____ Date: _____
Mariah L. Schofield, AA
Recording Secretary

Reviewed by: _____ Date: _____
Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
Marty Guerra, Secretary
CBE Board of Directors