

Board of Directors

March 3, 2010

Meeting Minutes



Present	Brenda Blickenstaff, Vice President
	Gary Raso, Treasurer
	Jan Williams, Board Member
	Leon Harwood, Board Member
	Julia Vean, Board Member
	Beth Thatcher, Board Member
	Maria Reyes, Board Member
	Mike Atlas-Acuña, Executive Director
	Jeff Dunn, Children's & Family Services
	Jan Matzen, Case Management
	Karen Caldwell, Chief Finance Officer
	Caroline Rosales, Residential Services
	Sandra Montee, Quality Improvement & Compliance

Absent	Becky Bartmess, President
	Marty Guerra, Secretary
	John Cordova, Sr. Past President
	Joel Thompson, Board Member
	Wayne Hunter, Board Member
	Cindy Mihelich, Board Member
	Norman Richards, Managed Information Systems

Meeting called to order by Vice - President Brenda Blickenstaff. Quorum established.

Proxy Voters

- Becky Bartmess gave her proxy vote to Brenda Blickenstaff
- Marty Guerra gave his proxy vote to Brenda Blickenstaff
- Cindy Mihelich gave her proxy vote to Brenda Blickenstaff
- John Cordova gave his proxy vote to Gary Raso
- Wayne Hunter gave his proxy vote to Leon Harwood
- Joel Thompson gave his proxy vote to Leon Harwood

Welcome Guests

- Terri introduced Paula Maes who is a program supervisor at BASS. Terri wanted to be able to introduce Paula since she will be Terri's back up if she is unable to attend a meeting.

Action Items

- **Approval of Minutes from the March 3, 2010 board meeting.**
- **Approval of New Board Member Kathy McConnell**

Financials

- The CBE Financial Report for January 2010 was presented by Karen Caldwell.
 - ❖ **Approval of the January 2010 CBE Financial Report**
 - ❖ **Approval of the January 2010 Executive Director Expense Report**

Executive Directors Report

TCM Update

- The TCM billing is going really well. Case managers were able to bill 99.62% and service coordinators were able to bill 75.5% of their allotted TCM contacts. Karen noted that she has now increased the ante and is looking for 110%.

Budget Update

- The budget is holding its own for now. On March 20, 2010 there will be another revenue forecast and then we will see what will happen. We will be getting a 2% cut to the general fund for the next fiscal year so we are all preparing for that.

3 Year Plan

- Mike reported that the managers have met and updated the 3 year plan. Mike is currently revising it to make all the corrections from the last planning meet. We will be holding an employee forum on March 23, 2010 to get employee input. Once we have completed that and made any changes necessary then we will hold a public forum.

Home Health Care License

- We have completed the license process and have received a new update about the process. We then learned that we needed to add EI and SLS. So we contacted the health department to open our application up and amend it to include EI and SLS. Once that was completed we heard that EI was not going to be a part of this license since it is still under the school systems. The most recent update that we received was that Senator Boyd did not intend to include CCB's into that legislation. As of now we are all holding to find out if we really need to be licensed or not. Mike has contact the health department to see what will happen to our application and fees if we don't have to become a licensed agency.

Awareness Day at the Capital

- We were able to go up to this event with Becky and Joel and had a wonderful time. Sal Pace was able to get us on the floor of the House and we got to see our government in action. Then we had lunch at the Art Center and both Senator Tapia and Representative Sal Pace were able to come and have lunch with us. One of the CCB's in Denver gave an amazing presentation on the History of the DD System. It was a great representation of why we do what we do.

Conflict of Interest

- The deadline to apply to be on the committee has passed and Mike wanted to let the board know that he did not apply. The state will only let a two CCB's be on the committee and Alliance thought that it would be best to send in CEO's with the most experience. Then Alliance and all the members can be the teams to help those CEO's bring educated and informed information to the table. The committee plans on holding seven 5 hour meetings and two public forums, to help meet their deadline of the end of May to come to a conclusion of this issue. Mike noted that the state continues to say resolve and everyone else continues to say mitigate. This could mean that there is no way around separation, but there is a lot of discussing to complete. We need to remember that at the root of all this discussion we need to keep in mind how this will affect the consumers and their daily lives.
- There are many suggestions that Alliance will be making to the committee through our two elected members. Such examples are: having an ombudsman take complaints, and that the consumer can choose any case manager and any CCB to provide his services.
- There are just a few people in legislature that are continuing to push this issue. However this will not be presented until the next session, and at that time there will be a change in Governor so this may not end up going anywhere.
- Jan noted that one reason that there is a push to do this is that there are 13 waivers in the state and they want a system set up that someone can call any place and be placed into the right waiver. They call this the "No wrong door" policy.

Bill 10-121

- This is an oversight committee that is being set up to look at the Autism waiver. Alliance is working very hard with this bill to help make sure that the language is put in a way that it does not interfere with current CCB operation. This will help direct the committee to look into the future rather than pick the current system apart. This bill will cost about \$20,000 and they are looking for sponsors to help support this bill. Colorado Bluesky has committed to donate \$500.

SLS Changes

- The SLS waiver is making changes to the SPAL, which is their system to place individuals into a spending limit. They have now decided to remove the dental, vision, and transportation from the SPAL. However they will still need to fall into the overall cap of \$35,000. Stephanie Garcia contacted Sharon Jacksi to do an SLS overview about all the changes. CBE will co-sponsor this event and we will let you know once it gets scheduled.

BASS

- Terri started her monthly report with some very sad news. An employee who has been with us since 2002 has passed away. He was fighting a lung disease and passed on yesterday March 2, 2010.
- Terri has recently hired two new staff that will attend labor pool on Monday.
- Currently BASS is serving 121 consumers. 54 are SLS, 58 Medicaid, 8 State, and 1 private pay.
- All 75 housing vouchers are currently filled.
- Job development has had no changes this month and all is going well.
- Terri updated the progress of the fundraisers, the Valentines fundraiser and Breakfast raised about \$1200. They have also received a donation from Wells Fargo in the amount of \$500.
- The consumer talent show will be in May. They all love this event and are already looking forward to it.

Case Management

- Please see the attached case management report.
- Jan noted that they have received five emergency resources after the last freeze. This is a big accomplishment that we are able to do with continued communication with the division.
- Chad Fear has resigned from case management to work for the State completing surveys.
- Rita Montez has been hired to replace him and she will start on March 8, 2010. Rita is fluent in Spanish and that will help the agency tremendously.

CBE Residential

- Residential is currently serving 41 COMP individuals and has 24 independent contractors.
- They have had two critical incident reports due to hospitalizations.
- Caroline noted that they are now down to 34 employees since Stacy has resigned. An individual in the Seneff home will be coming in and they will hire for a direct care staff member.
- Caroline gave an update about becoming a child placement agency. She did receive good news from Dennis Flores at our insurance company that we will be able to continue with this as it will not affect our policy to much.

Infant/Toddler Center

- Please see attached report on waiting list status report.
- Jeff brought an article about other ways to see children. Please see attached.
- Jeff noted that FSSP could be on the chopping block in the next round of cuts. We are contracted to serve 44 individuals and we are currently serving 76. We will be scaling that number back to be more efficient.
- Jeff is currently negotiating with Child Find in District 60 to have them rent out office space at the Infant/Toddler Center. This could be a good model for the state if we are able to co-exist and make transitions easier.
- There is collaboration with Head Start in La Junta. There is not a continuity of care in this program. If a child moves with his family they have to go through the re-certification program all over again and they cannot start services until that is completed. This puts a delay in place for the child who will continue to need the service but have to wait on paperwork again. They are trying to start a pass port program that will allow families to move and get right into services if all the paperwork and eligibility requirements have been met already.
- On March 8, 2010 at 6:00PM there will be a transition planning meeting held for families. Brandie Young will be conducting this meeting for the parents. This is a well received program that helps families with all their questions.
- Jeff noted that there are changes coming down the pipe in eligibility requirements. They are narrowing the field in which eligibility will be based on.

Committee Updates

- Compliance will meet on April 7, 2010
- Grants will meet on April 7, 2010
- Employee Appreciation will meet March 9, 2010
- Personnel will meet May 19, 2010

Perks to Colorado Bluesky

- Mike noted that we are putting together a perks list to present to employees. Please see attached.

