



Executive Committee

April 1, 2009

Meeting Minutes

Present | **John Cordova, Sr., President**
Becky Bartmess, Vice President
Brenda Blickenstaff, Secretary
Marty Guerra, Treasurer
Jan Williams, Past President
Mike Atlas-Acuña, Executive Director
Karen Caldwell, Chief Finance Officer
Mariah Schofield, AA

Absent

Meeting called to order by President John Cordova. Quorum established.

Action Items

- **Approval of Minutes from the March 4, 2009 Executive Committee Meeting**

Financials

- Mike Atlas-Acuña noted that the January 2009 Financial Report would be presented during the Board meeting.

Executive Director's Report

- SLS/CES Changes
 - ❖ The changes that will put into effect July 1, 2009 will throw us into a tailspin. We will be seeing a loss of \$300,000.000 to the administration budget. You are no longer allowed to add a 15% admin fee to SLS. We are hoping that changes we are making internally will help to alleviate this restraint.
 - ❖ Such changes are that Jo Drury our office support for QI is leaving us. She has accepted a position as office manager for her son who owns Sam's floor covering. Also Carol Martinez office support at BASS will be leaving us. She is moving to Idaho to help in raising her grandkids. We have decided to not fill these positions and to restructure and reassign their duties.

- ❖ Mariah will be taking on Jo's duties with the assistance from Dannie, who is our office support for residential. Terri will be looking into how she can redirect the office responsibilities.
- ❖ Another change to the waiver is that families who are caring for our consumers will now have to either be an independent contractor or they will need to be hired by an agency. At this time we don't see agencies hiring anyone one. These changes may cause agencies to drop SLS services. If this happens Terri may have to take on more SLS.
- ❖ There is still a lot of unanswered questions and confusion at both the CCB level and at the state level. Mike has meetings with our staff and with the state lined up next week to try and get some questions answered.
- Audit
 - ❖ We had a great audit! Everything went very smooth and we had no deficiencies. We had a few exceptions that we were able to clear up by sending in additional documentation.
- State Budget
 - ❖ Budget balancing for now has 08/09 budget holding strong. However the 09/10 budget doesn't look good. Cuts may have to be made to SLS/State/FSSP to balance the budget. Once we get more information we will let you know.
- Billing Upload
 - ❖ Karen noted that we have been through three months of uploading and things have gone very smoothly. By uploading all the information we no longer have to key anything in. Spectrum has done lots of work to prepare all of the billing and it has helped tremendously. State uploads are coming next and we don't anticipate any issues.
- Section 8
 - ❖ Terri at BASS will be taking on section 8 housing. Eva and Terri have been working closely together to make this transition smooth. So far everything is going as planned.
- Executive Board Member
 - ❖ Mike stated that we need to be working on the process of selecting a new board member to join the committee. John noted that the only person that has put their name in was Andrea Rodriguez. Gary Raso's name was then added by the committee.
 - ❖ Mike noted that we needed to replace Andrea on the board. She has actually served longer than usual. A suggestion was made that we need to approach this carefully since Andrea really enjoys being on the board. Mike said that he would be taking care of this and giving plenty of notice and sensitivity to the issue.

Questions

- Becky posed the question of concern regarding moving section 8 out of the Infant/Toddler Center. Mike stated that he and Karen are at odds regarding this discussion. Karen thinks it should stay at the Infant/Toddler Center, Mike thinks that it would be fine to move it from there to BASS. Mike said that it use to be under the residential follow along. They seemed to have better contacts since they worked directly with most of the individuals who were using section 8. This same kind of attention would be possible with Terri. Another concern was back up for Lisa. Terri is working to get that issue resolved and will have one of her staff train with Lisa so they can cover

