



Colorado Bluesky Enterprises, Inc.

Board of Directors

April 6, 2011

Meeting Minutes

Present

Brenda Blickenstaff, President
Marty Guerra, Vice President
Gary Raso, Secretary
Beth Thatcher, Treasure
Joel Thompson, Board Member
Julia Vean, Board Member
Jan Williams, Board Member
Cindy Mihelich, Board Member
Wayne Hunter, Board Member
John Cordova, Board Member
Leon Harwood, Board Member
Maria Reyes, Board Member
Cathy McConnell, Board Member

Mike Atlas-Acuña, Executive Director
Karen Caldwell, Chief Finance Officer
Caroline Rosales, Residential Services
Sandra Montee, QI & Compliance
Louida Allbritton, Service Coordination
Terri Martinez, Bluesky Adult Support Services
Pat Morales, Human Resources
Mariah Schofield, AA

Absent

Brian Corsi, Board Member

Meeting called to order by President Brenda Blickenstaff.

Welcome Guests

- Mike introduced Rene Greenway who is a potential board member. Rene noted that she is excited to become a part of the board and has lived in Pueblo for 16 years. She is an independent insurance agent.

- Terri introduced Jessica Arellano and Todd Folstrohm. Jessica has worked for CBE for 3 years and is an employment consultant. Todd is a counselor at the Division of Vocational Rehab. Terri noted that they are all excited about the many placements that they have made. Over the last 3-4 months there have been 5-6 new community placements.

Action Items

- **Approval of the Board Meeting minutes from the March 2, 2011**

Financials

- The CBE Financial Report for February 2011 was presented by Karen Caldwell.
 - ❖ **Approval of the February 2011 CBE Financial Report**
 - ❖ **Approval of the February 2011 Executive Director Expense Report**

Executive Directors Report

EI Update

- Mike noted that Kristie has made great progress in her department and will let her give a presentation later in the meeting.

Grant Writing

- Mike noted that we are starting a grant writing committee. We have several employees who have contacts that have grant writing experience that are willing to come and present to our committee. We already have a list of items that we want to write grants for.

Annual Fundraiser

- Mike noted that Terri Martinez is the CBE chair and that Marty Guerra is the board chair for this committee. We are looking to do this fundraiser in the fall and have a Bluegrass Festival. This will be a yearly event that we hope will build momentum and get larger each year. Beth noted that we need to send out information to all of the business that CBE deals with to make sure that we can get them in on this fundraiser.

Leadership Training

- Mike noted that he has been sending out all the comments on the leadership training. They are all going well and it has been nice to spend this time with the employees. The service agencies have agreed to complete this training as well.

Budget

- Mike continues to forward all information to the team as he receives them. Art Hogling and a team of lobbyist have worked very hard on the new JBC members.

They all have put forth a lot of time and energy to be able to get the JBC members to understand our system. At this point we are holding strong and we are now waiting for the long bill to be passed to ensure what the final say will be. Mike noted that he would like to recognize Art at our July meeting.

Re-Design Task Force

- A task force to look at re-designing the entire system is being considered.

Employee Appreciation Dinner

- Mike noted that we will be hosting the employee appreciation dinner on June 24, 2011. We will be hosting this event at the Pueblo Christian Center on Alma Dr. We will be giving out two awards based on our values and they will be selected by a peer group. Managers are exempt from this, they are not allowed to nominate or help in the selection process. We are paying for this event strictly with donations. We are hoping to raise \$1500.00; we currently have \$800.00 already in the account. This is also the time for employees to spend their CBE Bucks on auction items. We are asking board members to donate both a monetary donation and an auction item. This is not a mandatory event, but there is a lot of excitement and buzz about this event so we are sure that we will have a good turnout. This event will also be used to recognize employee years of service.

CCB Partners & Alliance

- Mike noted that CCB Partners and Alliance have a good partnership going. They are working together to create a strategic plan. This partnership helps to have a united front on issues that we are working through.

BASS

- Please see attached report.

Infant/Toddler Center

- Please see attached report.

Residential

- Please see attached report.

Infant/Toddler Center

- Please see attached report.

Service Coordination

- Please see attached report.

Employee Appreciation Committee

- Next meeting: April 12, 2011.

Personnel Committee

- Next meeting: April 20, 2011

Foundation/Grants

- Meet today and reviewed and approved financials. Minutes will be presented next month.
- Next Meeting: June 1, 2011

Compliance Committee

- Next meeting: June 1, 2011

Miscellaneous

- Organization Chart was presented. Please see attached.
- Turnover Data was presented. Please see attached.
- Board Calendar

Public Issues

- None

Motion to Approve Minutes of the March 2, 2011 meeting.	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Joel Thompson
<i>Passed:</i>	Unanimously Approved

Motion to Approve the February 2011 Financial as presented.	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Gary Raso
<i>Passed:</i>	Unanimously Approved

Motion to Approve the ED expense report as presented.	
<i>Action by:</i>	Joel Thompson
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Motion to Adjourn Meeting	
<i>Action by:</i>	Julia Vean
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
Mariah L. Schofield, AA
Recording Secretary

Reviewed by: _____ Date: _____
Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
Gary Raso, Secretary
CBE Board of Directors