



Executive Committee

May 6, 2009

Meeting Minutes

Present	John Cordova, Sr., President Marty Guerra, Treasurer Mike Atlas-Acuña, Executive Director Karen Caldwell, Chief Finance Officer Mariah Schofield, AA
Absent	Becky Bartmess, Vice President Brenda Blickenstaff, Secretary Jan Williams, Past President

Meeting called to order by President John Cordova. Quorum established.

Proxy Voters

- Becky Bartmess gave her proxy vote to John Cordova
- Brenda Blickenstaff gave her proxy vote to Marty Guerra
- Jan Williams gave her proxy vote to Gary Raso

Action Items

- **Approval of Minutes from the April 1, 2009 Executive Committee Meeting**

Financials

- Mike Atlas-Acuña noted that the March 2009 Financial Report would be presented during the Board meeting.

Executive Directors Report

- SLS/CES Changes
 - ❖ We are currently still in limbo with all of the changes that are going to be taking effect July 1, 2009. We are meeting as a team on a weekly basis to make sure we are all on board for this change. The division sent out a letter that we needed to send out to our consumers and their families. We did get that sent out last week along with a cover letter that Mike had typed up.

- BASS Survey
 - ❖ BASS went through a survey last week to renew their program approval. Mike stated that this was a very intense and difficult survey for Terri. Currently they have not given us program approval. Terri is currently working on her plan of correction to return back to the state.
 - ❖ There were three main issues that we need to get corrected. One being training documentation for G-Tub's. The training had been done but we were unable to find the documentation for those trainings. Anna has already done the re-training and we are keeping track of those documented training sessions.
 - ❖ The second issue was the suspension of rights on individuals. We have always historically used the program that is written from residential. All procedures used at residential are used at day program as well. However during this survey they are requiring that those be in a separate program. That means that each individual with a suspension of rights will need to have a program written specifically for day program.
 - ❖ Terri and her staff are already working hard and getting new procedures in place and correcting these issues. Once all are corrected we can submit our plan of correction and will be given program approval.

- State Budget
 - ❖ Currently there are not a lot of updates to report on. The JBC has balance the budget for now and there have not been any cuts to DD funding. Part C is still experiencing the re-distribution cuts from three years ago; however this will be the last year of those cuts.

- July Board Meeting
 - ❖ We have invited Senator Tapia to the July board meeting so that we may present him a plaque. Chris Collins, Director of Alliance and Gil Romero will also be in attendance to see him receive this plaque.

- CCB Designation
 - ❖ Mike state that he had completed the application process and that has been mailed in.

- Pueblo Regional Center
 - ❖ There was an issue that was uncovered in the dental billing. We had found that the regional center was billing dental as well as we have been. This has caused a big error in the process. Currently we are waiting for the regional center to back out their billing out so that we may re-bill for these services.
 - ❖ We have also found a systematic error with admissions to the regional center. Other CCB's have been referring individuals to the regional center directly with through them. This causes a big paper flow problem. Since we are handling the case management for them we have to do all the paperwork and keep track of their master files. However if an individual does not come through us first then we are out of the loop and are unable to assist in the enrollment process. This situation has happened twice and causes a large emergency hassle on our part. Mike noted that he needed to make a stand regarding this and make sure that the proper channels are followed.

- June Board Meeting
 - ❖ Larry will be attending the June board meeting to present The history of the Agency that he has been making.

- Service Agency Contracts
 - ❖ Mike stated that effective July 1, 2009 all agencies will have the option to choose how their billing will be set up. All agencies will have the following three options:
 1. Billing directly
 2. Contract through the CCB as billing only
 3. Continue with current CCB contract
 - ❖ If an agency chooses to bill directly then the CCB will only have oversight via case management and will be consumer specific.
 - ❖ One positive note for an agency if they continue with the current contract would be that if there are any problems we can work on it as a team.
 - ❖ We are planning on continuing with each agency as we are currently contracted unless otherwise told. Agencies need to contact us as soon as possible to let us know if they will be choosing a different route.
 - ❖ If an agency contract with us as a billing agent only there will be a 15% billing fee. If you continue your contract as is there will not be a billing fee.

- Board Member Resignation
 - ❖ Mike noted that he received a resignation from Joni Fair. She is very overwhelmed with all that she currently has going on in her life.
 - ❖ Mike stated that the June board meeting will be Andrea Rodriguez's last board meeting. He has sent a letter to both Andrea and her parents. As of today no one has heard anything about this. Mike is starting to wonder if Andrea knows yet. We are planning to present her with a plaque during that meeting.

- Board Members
 - ❖ Mike reminder everyone that we are in need of new board members. Mike would like to see someone from the banking industry be on our board. If anyone has any suggestions please email them to Mike as soon as possible. We are currently looking for three new members.

Motion to Adjourn
