



Colorado Bluesky Enterprises, Inc.

Board of Directors

June 1, 2011

Meeting Minutes

Present

Brenda Blickenstaff, President
Marty Guerra, Vice President
Gary Raso, Secretary
Beth Thatcher, Treasure
Julia Vean, Board Member
Cindy Mihelich, Board Member
John Cordova, Board Member
Brian Corsi, Board Member
Maria Reyes, Board Member
Cathy McConnell, Board Member
Wayne Hunter, Board Member
Leon Harwood, Board Member
Jan Williams, Board Member
Mike Atlas-Acuña, Executive Director
Karen Caldwell, Chief Finance Officer
Caroline Rosales, Residential Services
Sandra Montee, QI & Compliance
Louida Allbritton, Service Coordination
Terri Martinez, Bluesky Adult Support Services
Pat Morales, Human Resources
Mariah Schofield, AA

Absent

Joel Thompson, Board Member

Meeting called to order by President Brenda Blickenstaff.

Proxy Votes

- Joel Thompson gave his proxy vote to Marty Guerra.

Action Items

- **Approval of the Board Meeting minutes from the May 4, 2011**

Financials

- The CBE Financial Report for April 2011 was presented by Karen Caldwell.
 - ❖ **Approval of the April 2011 CBE Financial Report**
 - ❖ **Approval of the April 2011 Executive Director Expense Report**

Executive Directors Report

Systems Redesign Project

- Mike reported last month that Alliance has formed a Systems Redesign Group to try and develop an improved DD system in Colorado. The state is aware of this project and is interested in the outcome. The state is also in the process of developing a task force but we believe that the work we are doing will assist in developing some data to assist the state in their work. The idea is to try and come up with something that we can support. Mike will continue to provide updates as necessary.

Colorado Coalition of Developmental Disabilities Leadership

- As Mike has reported in the past Alliance and CCB Partners developed this coalition to work on projects together. A good example is having representatives from CCB Partners on the Redesign Project. We also hope to develop a legislative Platform for the next session. The work involved in getting these two groups to work together has been difficult but I believe we are moving forward.

President of Alliance

- Mike will complete his term as president of Alliance June 30, 2011. What a year it has been! He has learned so much and has been involved in planning with people he never thought he would be in the same room with. Mike developed new relationships and know the two new Department Directors and they know him. He believes this will serve CBE well in the future. While he will not be President, he will be the Past President and will be called upon to represent Alliance because of the work he has done to date. Also, the new President is from a Service Agency so he will need to be involved when CCB issues are being discussed with the various State Departments. More to come.

CBE Budget

- Karen is developing our 2011/2012 budget and to date we are not expecting any real surprises; however, we still do not know what the outcome of the TCM issue. The State is still trying to find a way to reduce the spending in that area. This may have an impact on us but until the state comes up with a plan we are in limbo. The only significant cut we are expecting is to family support which will mean that the families enrolled will receive less funding. We still do not know what the cut will be.

Grants Committee

- The Grants Committee has identified two projects to fund one for BASS Mobile Crew and FSSP. They have also identified foundations that fund these types of projects. They are now in the process of writing the grants.

Public Forum

- Mike attended a Public forum that was hosted by the state and there were only three people in attendance. Mike was able to sit and talk with the state representatives and ask some questions. They did discuss the overall attendance to public forums. We host our public forum on May 5, 2011 and we only had staff in attendance, despite sending our 540 invites.

CCB Designation

- Mike completed the CCB designation process and we are now awaiting our certificate.

Intake Process

- We are currently updating our intake process and making our applications available on line and setting up an intake information area.

July Meeting

- The July meeting is our annual board designation. This meeting will be lunch and presentations. All board members will be sworn in and then we will give out our annual awards. We will also be recognizing Becky Bartmess and the time she has spent on our board.

Annual Retreat

- Our annual retreat is scheduled for August 3, 2011. This is an all day event from 9:00AM to 3:00PM. We will hold this event at the Infant Toddler Center and you will be able to get a more in depth feel of CBE.

BASS

- Please see attached report.
- Terri also noted that BASS is starting a new makeup program. Any consumer who misses a day will be able to make that day up in the same week on a Friday.

Infant/Toddler Center

- Please see attached report.
- Kristie noted that her plan of correction is going well; Indicator 1 is at 95%-100% and Indicator 8 is at 88%.

Journey's

- Please see attached report.
- Caroline noted that they are in the process of doing staff analysis to see how the staff works for each house. She has found that in one house they were over staffed since the consumers in that house have had their behavior programs reduced. She is continuing this process for each house to make sure that they are staff correctly.

Service Coordination

- Verbal Update
- Service coordination has had five weeks with no resignations, so they are fully staffed.
- A case aide has been hired for CES, FSSP, and CWA to help assist in completing all duties.
- Currently we are serving:
 - 1027 – Total Served
 - 235 – On the wait list
 - 784 – Enrolled in programs
 - 264 – Comprehensive
 - 71 – Pueblo Regional Center
 - 203 – SLS
 - 27 – SLS State
 - 21 – CES
 - 136 – EI (including active and pending)
 - 5 – CWA
 - 12 – Nursing Homes/OBRA
 - 19 – Compressive Wait List
 - 33 – SLS Wait List
 - 27 – SLS State Wait List
 - 18 – CES Wait List

➤ 8 – CWA Wait List

Compliance Committee

- Next meeting: September 7, 2011
- Sandy gave a brief verbal update from the June 1, 2011 meeting. Please see attached Compliance report.

Foundation/Grants

- Next Meeting: September 7, 2011
- Marty gave a brief update from the June 1, 2011 meeting.
- All financials were reviewed and approved.
- The 1st phase of the tax credit will be up this year and once we own them outright we can decide what to do with the property. The 2nd phase will be up in 2012.

Employee Appreciation Committee

- Next meeting: June 6, 2011
- Mike gave a brief verbal update from the last few meetings.
- The committee is currently working hard on the employee appreciation dinner. This event will take place on June 24, 2011

Personnel Committee

- Next meeting: April 20, 2011

Public Issues

- None

Motion to Approve Minutes of the May 4, 2011 meeting.	
<i>Action by:</i>	John Cordova
<i>Seconded by:</i>	Marty Guerra
<i>Passed:</i>	Unanimously Approved

Motion to Approve three new HRC members: Elaine Wood, Katrina Scott and Cheryl James	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	John Cordova
<i>Passed:</i>	Unanimously Approved

Motion to Approve the April 2011 Financial as presented.

<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Motion to Approve the ED expense report as presented.

<i>Action by:</i>	Gary Raso
<i>Seconded by:</i>	Marty Guerra
<i>Passed:</i>	Unanimously Approved

Motion to Adjourn Meeting

<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Marty Guerra
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
Mariah L. Schofield,
Recording Secretary

Reviewed by: _____ Date: _____
Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises,
Inc.

Reviewed by: _____ Date: _____
Gary Raso, Secretary
CBE Board of Directors