



Colorado Bluesky Enterprises, Inc.

Board of Directors

June 3, 2009

Meeting Minutes

Present

John Cordova, Sr. President
Becky Bartmess, Vice President
Brenda Blickenstaff, Secretary
Marty Guerra, Treasurer
Cindy Mihelich, Board Member
Gary Raso, Board Member
Leon Harwood, Board Member
Beth Thatcher, Board Member
Andrea Rodriguez, Board Member

Mike Atlas-Acuña, Executive Director
Jeff Dunn, Children's & Family Services
Karen Caldwell, Chief Finance Officer
Jan Matzen, Case Management
Pat Morales, Human Resources
Caroline Rosales, Residential Services
Sandra Montee, Quality Improvement & Compliance
Mariah Schofield, AA

Absent

Joel Thompson, Board Member
Wayne Hunter, Board Member

Terri Martinez, Bluesky Adult Support Services
Norman Richards, Managed Information Systems

Meeting called to order by President John Cordova. Quorum established.

Proxy Voters

- Joel Thompson gave his proxy vote to John Cordova

Guests Welcomed

Special Presentation to Andrea Rodriguez

- Mr. Cordova made a special presentation thanking her for all her work as a board member. Andrea thanked all the board members for all their support for her while she was on the board. Andrea was very excited and pleased with her award.

Action Items

- **Approval of Minutes from the May 6, 2009 Board of Directors' Meeting**

Financials

- The CBE Financial Report for February 2009 was presented by Karen Caldwell.
 - ❖ **Approval of the April 2009 CBE Financial Report**
 - ❖ **Approval of the April 2009 Executive Director Expense Report**

Pinnacle Check

- Karen reported that in belonging to the Latino Chamber that we were to receive a refund check from Pinnacle. Originally we had been planning on \$10,000 however; the check we received was for \$20,000. We will be placing this money into the HRA account and that will keep that account going for another 5-6 years.

Larry's Presentation

- Larry first thanked the board for allowing him to come in to present. Larry also congratulated the board for passing their 45th anniversary for CBE. He noted that it really is something for a non-profit agency to last that long.
- Larry noted that he had great help from Lamar and Jorja in compiling all of this information. Larry had a wonderful time going through all the archives of board minutes, flyers, announcements, and general information that we have saved over the years. This is a complete history of CBE and all the accomplishments that we have made over the years. Larry encouraged all the board members to take the time to read through and learn about our past. Larry suggested that we continue with this and add the information as it is occurring. It was a tremendous amount of work to pull all the past information and it would make the task much easier if you continued as the time goes on. If anyone has any questions for Larry about the book he would be more than happy to spend some time talking with them.
- Mike noted that we will be using this as part of all Employees' Inservice and the training of new board members.
- Mr. Cordova noted that we should place this on the CBE website as well.

Executive Director's Report

Turn Over Report

- Mike reviewed the turn over report that Norman Richards compiled. It is good to have a way to track the turn over percentage and to track trends.

SLS/CES Changes

- We recently received the SLS rates and caps and it was bad news. The cuts that Medicaid is doing has nothing to do with the State budget, this is basically changes in the Medicaid system. Mike noted that we will be going into an executive session at the end of today's meeting and we will go into more detail regarding how the Medicaid changes will affect CBE.
- Karen noted that we are looking at a loss of \$540,000.
- Case management and SLS have been working very hard to get ready for these changes to be effective starting July 1, 2009. We need to amend 260 plans and send notice with appeal rights. All these changes will be very confusing for the families and Mike has completed a cover letter to address the changes. Each amend plan will have this cover letter attached and hopefully will help to make this transition easier. The effects of these changes could increase

our amount of complaints and we wanted to give all the board members heads up before they start coming in.

- Each person will be affected on an individual basis. Some consumers may not see many changes and others may have some serious changes to look at. All consumers that have a plan that will be changing will receive an 803 notice. An 803 notice gives that consumer their appeal rights. Each person who decides to appeal is given the option to be heard by an administrative law judge.
- Mike has also talked with Stephanie Garcia in great length about these upcoming changes. Stephanie would like to hold a joint public forum and have an attorney present to help families if they decide to file an appeal. Stephanie is pushing for all families to file an appeal to let the state know how much all of these changes are affecting the families and consumers in our community. Mike noted that he has mixed feelings about that. Each appeal takes a tremendous amount of time and can really bog the system down. The state will meet with attorney general to let them know that there is not really any place to go with this since it is a waiver change. Mike will encourage Stephanie to only appeal the most important cases.

State Budget

- Mike has heard from Gil Romero that the 09/10 budget is balance and we will not be seeing any cuts to our funding at this time. However the 10/11 budget does not look good. They are getting prepared for the June forecast and if that does not go well the JBC will have to cut again. There may be a possibility that we will have to weather some cuts but we are unsure of that at this time. Mike will continue to keep everyone informed as we receive more information.

CCB Designation

- We have received word that we will be getting CCB designation for the next year. We are currently waiting on the paperwork to make it official.
- We did receive compliments on our three year plan. They noted that it was nice to see they progression of the items we have laid out in the plan. In July all managers will be getting together to make sure we are up to date with that and we will be presenting that at the Annual Summit in August.

Meyers & Stauffer Report

- Mike noted that he has a meeting next week with all Colorado ED's to review this report. This report is regarding the possible separation of case management from the CCB. Mike and all other ED are feeling very uncomfortable about the outcome of this report. They are not releasing the contents of this prior to the meeting, so all ED's are going in completely unprepared. The feeling of tearing the system apart piece by piece is very apparent through all CCB's.

Service Agency Contracts

- All service agencies except PDI have agreed to sign with us for the next fiscal year. Everyone seems very enthusiastic to continue with our relationship the way it is to help maintain consist services here in Pueblo. We are pleased with this since all agencies did have the choice to not be associated with a CCB this year.
- PDI had asked Mike to do the State billing for the 7 consumers that she had. Mike let Karen Lillie know that in order to be consistent that she will need to purchase the billing program from Ted Hernandez at Spectrum. We did make all other service agencies purchase that program and Mike didn't want a war on his hands if we agreed to do that billing for PDI. Mike

was able to talk with Ted and see if he would be willing to work out a smaller billing plan since PDI only has 7 consumers to bill for.

Bonuses

- The presentation of the bonuses went very well. We had a power point presentation that reminded the employees of all the accomplishment that CBE has experienced this year.

Section 8

- We have had several visits from housing and are working hard to make all the corrections that they have noted. We have another meeting set up with them on June 24, 2009. Terri and her staff are working really hard at making sure that we are not labeled as a problem agency.

Case Management

- Jan presented the Waiting List Summary. Please see attached.

Infant/Toddler Center

- Jeff report the following numbers:
 - ❖ 30 Referrals for EI – This is a high number since each referral takes approximately 4-5 hours to complete.
 - ❖ 72 individuals enrolled in EI
 - ❖ 162 Enrolled in Part C
 - ❖ 76 Enrolled in FS
 - ❖ 75 on the FS Wait List – Jeff and his staff just finish the needs assessments and you will see a change in these numbers next week as individuals are updated according to their needs.
 - ❖ 21 CES Wait List – This is a State controlled list and we get all enrollment information through them.
 - ❖ 2 Enrolled CWA
 - ❖ 13 on the CWA waiting list – This is also a Sate controlled list. Jeff noted that most will age out of the program since eligibility ends at age 6.
- Jeff noted that he had received a small grant from East High in the amount of \$500.00

Compliance

- Next meeting is on July 1, 2009 11:00AM @ Infant/Toddler Center

Employee Appreciation Committee

- Marty gave an update on all the activities that the committee has been working on.
- We wrapped up the Easter Egg Hunt. We had great participation from employees' and their kids. Everything went really well. We had about 60-65 kids. They all seemed to really enjoy the egg hunt, piñata, and games.
- We are adding more pictures to the dedication wall.
- The committee made all the bags for the anniversary celebrations.
- We also are in charge of making sure that all consumers receive a card for their birthday. So we complete each months birthdays during the meetings.
- We are trying to increase the membership of our committee and have sent out an agency email to gain more members. We have had a few responses and are looking forward to our next meeting.
- The next big event that the committee is working on is the combined inservice day and employee picnic. We will be doing this on September 17, 2009 at the Pueblo Zoo. Dave

Feamster has agreed to be our keynote speaker for free! We will be using "The Amazing Race" as our theme this year.

- We also are working on the July holiday gift baskets for employees.
- Our next meeting will be on June 9, 2009 at noon. West 2nd board room! Everyone is welcome to come!

Personnel Committee

- The personal committee meet on May 20, 2009 and reviewed a few policies. Please see attached packet.
- All policies do need to be board approved and Pat is asking that we vote on those today.
- Personnel committee also needs more members so anyone interested in joining this committee please contact Pat.
- The next meeting will be on August 20, 2009 noon. West 2nd board room.

Notes

- Mike noted that Senator Tapia has agreed to come to the July board meeting. Also in attendance will be Gil Romero, Chris Collins, and Jeremy.

Public Issues

- None

Motion to Adjourn to Executive Session at 12:40PM

Executive session reviews the RIF proposal. Proposal Approved and attached.

Executive Session Ended at 1:25PM

Motions Presented to the **Board of Directors** June 3, 2009

Motion to Approve Minutes of the May 6, 2009 Board of Directors Meeting	
Action by:	Becky Bartmess
Seconded by:	Gary Raso
Passed:	Unanimously Approved

Motion to Approve the Resignation of Joni Fair	
Action by:	Brenda Blickenstaff
Seconded by:	Becky Bartmess
Passed:	Unanimously Approved

Motion to Approve the April 2009 Financial Report as Presented by Karen Cladwell	
Action by:	Leon Harwood
Seconded by:	Becky Bartmess
Passed:	Unanimously Approved

