



Colorado Bluesky Enterprises, Inc.

Board of Directors

October 5, 2011

Meeting Minutes

Present

- Marty Guerra, President**
- Gary Raso, Vice President**
- Brenda Blickenstaff, Past President**
- Beth Thatcher, Secretary**
- Cindy Mihelich, Treasurer**
- Julia Vean, Board Member**
- Jan Williams, Board Member**
- Maria Reyes, Board Member**
- Cathy McConnell, Board Member**
- Brian Corsi, Board Member**
- Renee Greenway, Board Member**
- Mike Atlas-Acuña, Executive Director
- Louida Allbritton, Case Management
- Karen Caldwell, Chief Finance Officer
- Sandra Montee, QI & Compliance
- Pat Morales, Human Resources
- Terri Martinez, Bluesky Adult Support Services
- Kristie Phillips, Children's & Family Services
- Donna Rael, Residential Services
- Mariah Schofield, AA

Absent

- John Cordova, Board Member**
- Joel Thompson, Board Member**
- Wayne Hunter, Board Member**
- Leon Harwood, Board Member**

Meeting called to order by Marty Guerra, Board President.

Proxy Votes

- John Cordova gave his proxy vote to Gary Raso
- Joel Thompson gave his proxy vote to Marty Guerra
- Leon Harwood gave his proxy vote to Jan Williams

Welcome

- Marty welcomed Christina Crispi as our guest. Christina works at the BASS facility and has done just about every position except mobile crew, which she has expressed that she was not interested in this position.
- Adam Bravo was also in attendance of this meeting. He works at BASS on the mobile crew and came right from the crew.
- Amy McKeever works in service coordination and is a PAR advisor. She works with all the service agencies and helps to correct any PAR issues and staff issues.

Action Items

- **Approval of the minutes from the September 7, 2011 meeting**

Financials

- **Approval of the August 2011 Budget**
- **Approval of the Executive Directors expense report from August 2011**

Appointing of Foundation Officers

- Marty asked to complete this process at the next board meeting.

Executive Directors Report

Focus on the Future Project

- This project was on the fast track is almost completed. They will host one more meeting to complete the final information and report to submit it to the state. Alliance will work with the state to ensure that they use the information as part their plans to redesign the DD system. The cost of this project is \$31,000.00 and this was raised through donations and grants.

Revenue Forecast

- Mike noted that the revenue forecast came out in September and it was better than expected. At this point we will not have any reductions to this fiscal year. Next year there could be a 7% to 10% reduction in the state budget.

Budget Priority Platform

- Mike reviewed the attached document on the Community Services Budget Priorities. Please see attached.

In-Service Day

- We are very excited about In-Service day. We are bringing Derrick Dufrane, who will be talking about Person Center Planning. He is a great speaker and will be sharing a great amount of information. The afternoon speaker will be Dr. Jackie Stroud who will be presenting on Stress and Time management.

Waiver Caps

- The state has already written waiver amendments to cap SLS, CES, and TCM. The state is in the process of doing some quick fixes to get appropriation under control. Karen has done some pre-calculating and we will probably not get hit as hard as other CCB's. Once these are accepted by CMS they are projected to be implemented January 2012.

Judge's Dinner

- In 1989, Larry Velasco previous CEO of CBE started the DD/MH consortium to bring together agencies dealing with individuals with Developmental Disabilities and Mental Illness. He also started a Judge's dinner every four to five years and it is time to host this event again. Mike ran into Judge Maes at dinner one night and started a conversation to get this event off the ground. We will host this event at ITC and have a sit down lunch. This helps in letting the judge's know about our services and more about our individuals and how best to serve them. Judge Maes has been wonderful in the communications and getting the judges to this event. There are 10 judge's confirmed to attend this meeting. This is the largest turnout of judge's we have ever had. We have an agenda, a power point presentation, and packets to hand out to the judge's. This will be held on Wednesday October 26, 2011 at 11:30 at the ITC building.

West 2nd Construction

- Due to the water leak at West 2nd the building will be closed starting Thursday October 6, 2011 until we have a clean bill of health from the Department of Health. Staff will either take vacation time or they will relocate to another building.

BASS

- Terri reviewed the attached BASS Board Report. Please see attached.

Early Intervention

- Kristie reviewed the attached Early Intervention Board Report. Please see attached.

Journey's

- Donna reviewed the attached Journey's Board Report. Please see attached.

Service Coordination

- Louida reviewed the attached Service Coordination Board Report and status reports/graphs. Please see attached.
- Louida discussed the changes that the department has made in the intake process, which Erica Adamson was responsible for; she is now an advisor and was wearing too many hats. Now we have a few people who are helping implement the changes. Bianka our new office support/case aide takes the referrals and gives them out round robin style to the appointed service coordinators. Families can come to CBE and fill out the application by hand or by visiting the communication center set up to fill it out online. Louida will report in the future as to how the changes are working.
- Mike and Louida met with Phyllis Sanchez from a local Senior Center who provides services under the EBD waiver. She wanted to ensure that we have all the information on this waiver and can offer this to individuals rather than being placed on the waiting list without immediate services. They also have a day program that has a waiting list. Louida and her staff will review those individuals who are on our waiting list that would qualify for this waiver to receive services faster than being on the waiting list. This will also enable us to comply with the "No Wrong Door" policy that the state has in place.

Foundation Grants

- Minutes from the meeting held on September 7, 2011 were reviewed.
- Next meeting: December 7, 2011 @ 10:30AM – Infant Toddler Center

Compliance

- Minutes from the meeting held on September 7, 2011 were reviewed.
- Next meeting: December 7, 2011 @ 11:00AM – Infant Toddler Center

Planning & Event Committee

- Next Meeting: October 11, 2011 @ 11:00AM – Infant Toddler Center

Personnel

- Next Meeting: October 19, 2011 @ 12:00PM – West 2nd
- **Motion** to approve the minutes from the meeting on July 20, 2011.

Miscellaneous

- Mike reviewed a Thank You letter. Please see attached.
- Mike reviewed a letter from HUD. Please see attached.

Up – Coming Events

- Annual In Service Day October 13, 2011
- Fashion Show November 10, 2011
- Annual CBE Thanksgiving November 17, 2011

Public Issues

- None

Motion to Approve minutes from the September 7, 2011 meeting.	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

Motion to Approve the August 2011 Financials as presented by Karen Caldwell	
<i>Action by:</i>	Brenda Blickenstaff
<i>Seconded by:</i>	Brain Corsi
<i>Passed:</i>	Unanimously Approved

Motion to Approve Executive Directors Expense Report as presented by Karen Caldwell	
<i>Action by:</i>	Gary Raso
<i>Seconded by:</i>	Julia Vean
<i>Passed:</i>	Unanimously Approved

Motion to Approve the minutes from the Personnel Committee meeting on July 20, 2011.	
<i>Action by:</i>	Brenda Blickenstaff
<i>Seconded by:</i>	Brain Corsi
<i>Passed:</i>	Unanimously Approved

Motion to Adjourn Meeting	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Julia Vean
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Mariah L. Schofield, AA
 Recording Secretary

Reviewed by: _____ Date: _____
 Mike Atlas-Acuña, ED
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Beth Thatcher, Secretary
 CBE Board of Directors