



# Executive Committee

October 7, 2009

## Meeting Minutes

---

---

Present | **Brenda Blickenstaff, Vice President**  
**Marty Guerra, Secretary**  
**Gary Raso, Treasurer**  
**John Cordova, Sr., Past President**  
Mike Atlas-Acuña, Executive Director  
Karen Caldwell, Chief Finance Officer  
Mariah Schofield, AA

---

Absent | **Becky Bartmess, President**

---

---

Meeting called to order by Vice President Brenda Blickenstaff. Quorum established.

### **Proxy Voter Information**

- Becky Bartmess has given her proxy vote to Brenda Blickenstaff

### **Action Items**

- **Approval of Minutes from the September 2, 2009 Executive Committee Meeting**

### **Executive Directors report**

- Mike noted that Alliance is tracking a bill that will take county money that CCB's receive and match that with Medicaid money to clear the waiting list. This could be a good or bad thing. If they take the money and divert it to the waiting list that could take the money from the admin budget, Infant/Toddler Center, and some case management money. This seems like it would only be a good thing for those CCB's with a full mill levy. Mike stated that he will keep everyone updated on this issue.
- TCM – Mike noted that we are still suffering with this problem. Units were up this month but not as significantly as we had hope. The state needs to understand the reality of this situation. Case managers are not robots and cannot spend 93% of their time as billable. The state did not account for vacations or sick time, when a case manager is out we are unable to bill those units. At the meeting for small CCB's Sharon Jacksi did say that they are looking at the TCM rate and the possibility of increasing the amount per unit. They can use all of the money across the state that has not been

pulled down on TCM. There was about one million dollars that was not utilized for TCM use. Mike thanked Gary for taking time to come and chat with the case managers. Gary noted that something needs to be done to help the case managers out, either increase the rate or make billing categories. Mike also noted that turnover is a problem. It takes one year to train a case manager and in that time we will be losing billing units.

- State Budget – Colorado is 240 Million in the red for the state budget. They have asked departments for recommendations of cuts. The last round of cuts was a 2.5% decrease across the board. CBE is already down to the bone, we have made tremendous cuts throughout the year. Since January 2009 until now we have cut 19 positions. All employees are working harder and adding more to their plates. The In-Touch newsletter was not able to be sent out and we are working on pulling a new team together to get that taken care of.
- Meeting with the Division – Mike will be attending a meeting next week with the division. He is hoping that he will get information about cuts. During last week's meeting Sharon Jacksi stated that they have not been asked about recommendations for cuts. Mike is hoping that they will have preliminary information at the next meeting.

### **Accounting Question**

- Marty asked about the fundraising money that was left over from last fiscal year. He and the staff at BASS worked very hard to raise \$4700 and were told by Terri that the money was gone. He noted that Terri had told him she was informed that whatever money is not spent by the end of fiscal year was moved over the fund balance. Marty expressed great concern about this. He felt that the money that took so much time and energy to raise should not have been transferred from the account and not have anyone let them know until they tried to make a withdrawal. Marty wanted to know how this problem would be corrected.
- Karen noted that there have been some other issues with some of the fundraising money. A check that was donated to BASS by Safeway was held until the last minute and was almost unable to be deposited due to the date of the check. All check must be cashed within a certain amount of time and that check was held. Karen also noted that she informed Terri that the money could be taken out of the Foundation.
- Mike noted that he took responsibility for the miscommunication. He knew that this would be happening and did not let Terri know before a withdrawal was needed. Karen was working on balancing the yearly budget and going through the audit. Mike noted that there will be a meeting with Terri, Mike and Karen to make sure that there are no miscommunications regarding budget issues.

### **Call for a Motion**

- Brenda noted that we need to call for a motion to find the money to provide training on sexual harassment. She noted that the board was not concerned with where the money will come from only that the training needed to happen.

### **Private Executive Session**

- Mike noted that we will be going into a private executive session in the middle of the board meeting. Once Cal Logan has finished his presentation we will go into session to discuss financial info.

Motion to Adjourn

