



Colorado Bluesky Enterprises, Inc.

Executive Committee

November 3, 2010

Meeting Minutes

Present	Brenda Blickenstaff, President Marty Guerra, Vice President Gary Raso, Secretary Beth Thatcher, Treasurer Becky Bartmess, Past President Mike Atlas-Acuña, Executive Director Karen Caldwell, Chief Finance Officer Mariah Schofield, AA
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Absent	
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Meeting called to order by President Brenda Blickenstaff. Quorum established.

Action Items

- **Approve Minutes from the October 6, 2010 Executive Committee Meeting .**

Executive Directors report

Jan's Retirement

- Everything is going really well with Jan's retirement. She is very positive, helpful, and happy to help with anything that she can.
- Mike has spoken to Todd to draft Jan's separation letter to ensure that we get everything in order and complete this transition correctly.
- Interviews for the case management director position will take place this afternoon. We have three candidates who have applied; Louida Allbritton, Bob Benvenuto, and Sharon Barela. These are all well qualified team leaders who are applying. The interview panel will consist of Mike, Pat Morales, Amber Craig, Sandra Montee, Joni Wolfe, and A.F. our consumer representative.
- The service agency representative was chosen at the service agency meeting. All interested parties names were put in a bowl and Stephanie Garcia pulled a name out. The case manager representative was chosen the same way.

- The new case management director will have a lot of information regarding the re-organization of the department. Mike sent out a letter to all the consumers and service agencies asking for their input on how we should re-organize the department. Also Mike completed an internal survey with the case managers and the new director will have all that information to assist them in making changes.

CBE Organization Chart

- Mike reviewed the new CBE Organizational chart. Please see attached. He pointed out that the biggest changes will be that the residential department will move to the Infant/Toddler Center and that the children case managers will be moving to west 2nd. This will help to make a clear line between the CCB functions and the direct providers. This move will also help to maximize the TCM billing since all case managers will be under one director and one roof.
- In completing these changes Jeff's job will change and he will take on the office of development. This will include Grant Writing, Public Relations, and Fundraising. Mike is very excited about this venture, since we will be able to have this position and not need to add any more funds to the budget.

Leadership Training

- Mike has been asked by Alliance to attend leadership training at the University of Delaware at the end of January. This training is being completed by Anchor. Mike did ask the executive committee to approve his attending this training and to pay for his per diem and his tuition and he will pay for his travel expenses. The executive committee noted that CBE will cover all expense related to this training. Mike thanked the committee and noted that he was willing to pay for his travel and invest in his education. The committee noted that by Mike attending this training he will be bring back all the knowledge and that will be able to be utilized by CBE.
- **Motion** was made to approve all expenses related to this training be paid by Colorado Bluesky.

Consumer Injury

- Mike received a call from the Pueblo Regional Center regarding an accident that happened with a consumer. The consumer was sitting on the back of the agency van and a staff member got in the van and backed over the consumer with both sets of tires. The consumer was sent to Denver by flight for life. At this time we are unsure of the condition of this individual. If anyone receives a call questioning about this accident please just reply "We cannot either confirm or deny that this person receives service through Colorado Bluesky".

Jenise May

- Mike was able to meet with Jenise May, Barb Ramsey, Chris Collins, and Jeremy Schubach to speak with her about the COI issue. It is Jenise's position to separate case management. Since the state is trying to obtain the grant for Money Follows the Person there is a stipulation that there must be a conflict free case management department. Mike asked Jenise what the definition of conflict free case management was, and no one seemed to have a clear definition of what conflict free case management is for this grant. Mike also let Jenise know that Alliance wants to work with them every step of the way and be able to attend all these meeting to be able to give input. Alliance still would like to see the conflict of interest mitigated and they hope to be able to bring that to the meetings.

