



Board of Directors

November 3, 2010

Meeting Minutes

Present

Brenda Blickenstaff, President
Marty Guerra, Vice President
Gary Raso, Secretary
Beth Thatcher, Treasure
Becky Bartmess, Past President
John Cordova, Board Member
Joel Thompson, Board Member
Julia Vean, Board Member
Wayne Hunter, Board Member
Jan Williams, Board Member
Cindy Mihelich, Board Member
Leon Harwood, Board Member
Maria Reyes, Board Member
Cathy McConnell, Board Member

Mike Atlas-Acuña, Executive Director
Jeff Dunn, Children's & Family Services
Karen Caldwell, Chief Finance Officer
Caroline Rosales, Residential Services
Sandra Montee, Quality Improvement & Compliance
Pat Morales, Human Resources
Louda Allbritton, Case Management
Mariah Schofield, AA

Absent

Norman Richards, Managed Information Systems
Terri Martinez, Bluesky Adult Support Services
Jan Matzen, Case Management

Meeting called to order by President Brenda Blickenstaff.

Proxy Votes

- Wayne Hunter gave his proxy vote to Marty Guerra.

Action Items

- Approval of the Board Meeting minutes from the October 6, 2010 meeting.

Financials

- The CBE Financial Report for September 2010 was presented by Karen Caldwell.
 - ❖ Approval of the September 2010 CBE Financial Report
 - ❖ Approval of the September 2010 Executive Director Expense Report

Executive Directors Report

Jenise May & Joan Henniberry

- Mike was able to meet with Jenise May, Barb Ramsey, Chris Collins, and Jeremy Schubach to speak with her about the COI issue. It is Jenise's position to separate case management. Since the state is trying to obtain the grant for Money Follows the Person there is a stipulation that there must be a conflict free case management department. Mike asked Jenise what the definition of conflict free case management was, and no one seemed to have a clear definition of what conflict free case management is for this grant. Mike also let Jenise know that Alliance wants to work with them every step of the way and be able to attend all these meeting to be able to give input. Alliance still would like to see the conflict of interest mitigated and they hope to be able to bring that to the meetings.
- Mike had the chance to meet with Joan Henniberry, director of HCPF, and also with John Berry, deputy director of HCPF. They were able to sit and go over issues around COI. Neither person was aware that Alliance had put together a mitigation option and they were surprised to hear some of the suggestions. In particular they were interested in the RFP process.

Jan's Retirement

- Everything is going really well with Jan's retirement. She is very positive, helpful, and happy to help with anything that she can.
- Interviews for the case management director position will take place this afternoon. We have three candidates who have applied; Louida Allbritton, Bob Benvenuto, and Sharon Barela. These are all well qualified team leaders who are applying. The interview panel will consist of Mike, Pat Morales, Amber Craig, Sandra Montee, Joni Wolfe, and A.F. our consumer representative.
- The service agency representative was chosen at the service agency meeting. All interested parties names were put in a bowl and Stephanie Garcia pulled a name out. The case manager representative was chosen the same way.
- The new case management director will have a lot of information regarding the re-organization of the department. Mike sent out a letter to all the consumers and service agencies asking for their input on how we should re-organize the department. Also Mike completed an internal survey with the case managers and the new director will have all that information to assist them in making changes.

CBE Organization Chart

- Mike reviewed the new CBE Organizational chart. Please see attached. He pointed out that the biggest changes will be that the residential department will move to the Infant/Toddler Center and that the children case managers will be moving to west 2nd. This will help to make a clear line between the CCB functions and the direct providers. This move will also help to maximize the TCM billing since all case managers will be under one director and one roof.
- In completing these changes Jeff's job will change and he will take on the office of development. This will include Grant Writing, Public Relations, and Fundraising. Mike is very excited about this venture, since we will be able to have this position and not need to add any more funds to the budget.

Leadership Training

- Mike has been asked by Alliance to attend leadership training at the University of Delaware at the end of January. This training is being completed by Anchor. The executive committee did approve for Mike to attend this training and that CBE will cover the expenses.

BASS

- Terri was unable to attend the board meeting due to all the time she needs to complete the billing and to prepare for the fashion show.
- Mike noted that we would like to thank John Cordova for the very generous donation that he made to the fashion show.
- Terri's report is attached for review.

Case Management

- Louida reviewed the case management status report. Please see attached.
- Louida also updated the board on an incident that happened at the Pueblo Regional Center: Mike received a call from the Pueblo Regional Center regarding an accident that happened with a consumer. The consumer was sitting on the back of the agency van and a staff member got in the van and backed over the consumer with both sets of tires. The consumer was sent to Denver by flight for life. At this time we are unsure of the condition of this individual. If anyone receives a call questioning about this accident please just reply "We cannot either confirm or deny that this person receives service through Colorado Bluesky".

Residential

- Caroline reviewed the Residential report. Please see attached.

Infant/Toddler Center

- Jeff reviewed the Infant/Toddler Center stats. Please see attached.
- Jeff reviewed the Annual Report. Please see attached.
- Jeff reviewed a letter that was sent to families with an article about reading your child's cues. Please see attached.

Foundation Grants

- Next meeting will be on December 1, 2010 at 10:30AM

Compliance Committee

- Next meeting will be on December 1, 2010 at 11:00AM

Employee Appreciation Committee

- Our Fall Festival Fundraiser was a success. We were able to raise just over \$600.00. All these proceeds will go to the Holiday Hope Drive where we assist employees with Christmas.
- Next meeting will be on November 9, 2010 at 12:00PM

Personnel Committee

- The committee met on October 20, 2010 and reviewed six policies.
- **Motion** was made to approve the changes in the policies.

Miscellaneous

- Board Calendar
- Thank You Note

